



Aspect
Adult Community
Services

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Aspect
Adult Community Services

Fees

Effective July 1, 2022
to June 30, 2023

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ABN 12 000 637 26

User guidelines

Aspect Adult Community Services is a registered provider of support services to NDIS participants.

Aspect Adult Community Services offers supports in the following Registration Groups:

- **High Intensity Daily Personal Activities** (Group **104**)
- **Participation In Community, Social And Civic Activities** (Group **125**)
- **Group And Centre Based Activities** (Group **136**)

Each Group has

- a number of support services and the rate for each is priced separately by the NDIS.
- a support purpose of **Core** or **Capacity Building**.

Please note: fees will vary in accordance with changes and adjustments to the NDIS prices. The fees in this guide are based on the NDIS Price Guide and the NDIS Support Catalogue, which you can view at: <https://www.ndis.gov.au/providers/price-guides-and-information>

User guidelines

About location pricing models and GST



Location pricing models

The pricing models are determined by the Modified Monash Model (MMM) (please refer to NDIS' Price Guide for further information).

Aspect Adult Community Services provides support services in MMM 1-5 locations.

Goods and Services Tax (GST)

For the purposes of GST legislation, the Parties confirm that: *"A supply of supports under a service agreement is a supply of one or more of the reasonable and necessary supports specified in the statement included, under subsection 33(2) of the National Disability Insurance Scheme Act 2013 (NDIS Act), in the participant's NDIS plan currently in effect under section 37 of the NDIS Act."*

User guidelines

Programs of Support activity fees



We offer a Programs of Support service delivery model, providing participants 12 week program options across 4 terms, 5 days per week.

Programs of Support Activity Levies apply to each activity a participant agrees to engage in across an agreed period. These levies support the program's running costs, including facilitator and program resources.

Programs of Support Activity Levies will be clearly communicated to you through the annual Program of Support calendar, via the Aspect website and through individual participant term's timetables. Aspect sends an invoice for applicable activity levies in advance of the participant's Program of Support period.

For participants attending **full-day service hours**, Aspect charges a 6.5 hours daily charge for face to face supports, inclusive of a daily indirect supports fee of 5 minutes per hour with a maximum of 30 minutes per day.

Indirect supports cover services such as report writing, completion of individual support planning information and daily progress notes.

Shadow & Establishment fees

Shadow fees (complex individual support needs) and Establishment fees (support for new participants, changing providers) are not included in this pricing list as they are agreed with the participant and Aspect Adult Community Services. For more information on these fees, please refer to the *NDIS Price Guide*.

The establishment fee is a once off charge and will not be charged again for future participant NDIS plans. Aspect will claim a once off Establishment Fee of \$621.66 for new participants to assist them with the implementation of their NDIS Plan when they agree to access Aspect Adult Community Services for a minimum of 20 hours per month for 3 or more consecutive months.

User guidelines



Temporary Transition Payments

Aspect Adult Community Services applies conditional loading called a **Temporary Transition Payment (TTP)** for certain support items. The letters **TTP** appear in the relevant support items pricing description.

Aspect's TTP charges apply to face to face supports under Social, Economic and Community Participation Support Category as per NDIS guidelines.

TTP will be charged at 3% from 1st of July, 2022.

Centre Capital Costs

When an activity is delivered in an Aspect Centre, Aspect claims a **Centre Capital Cost (CCC)** for the cost of running and maintaining the facility.

The charge also applies if the activity is only partially run in the Centre, provided the Centre remains available throughout the time period of the activity.

Centre Capital Costs apply to:

- Group 104: **High Intensity Daily Personal Activities**
- Group 136: **Group And Centre Based Activities.**

User guidelines

Cancellations



Programs of support

Aspect claims 100% of the agreed fee for participants as per the plans of all the participants who had agreed to attend an instance of support in the program of support as though they had attended (whether or not they did). Supports delivered as part of a program of supports are not subject to the short notice cancellation rules.

Participants are able to exit from the program of supports without cost, subject to a minimum notice period of two (2) weeks.

If a participant chooses to exit a program of support on a specific day, but wishes to continue with another Aspect Programs of Support, Aspect still claims against the participant's plan for a following 2 weeks, in relation to the Program of Support they have ceased.

Please note that fees will vary in accordance with changes and adjustments to the NDIS prices. The fees in this guide are based on the NDIS Price Guide and Support Catalogue.

User guidelines

Cancellations



Individualised supports

Participants receiving individualised supports at a 1:1 or 2:1 support ratio under Group and Centre Based Activities are subject to short notice cancellation rules.

In the case of a short notice cancellation or a participant exiting a service agreement, Aspect claims 100% of the agreed fee associated with the activity from the participant's plan, subject to this NDIS Pricing Arrangements and Price Limits and the terms of the service agreement with the participant.

A cancellation or service agreement exit is considered a short notice cancellation if the participant:

- does not show up for a scheduled support within a reasonable time, or is not present at the agreed place and within a reasonable time when a staff is travelling to deliver the support; or
- Has given less than seven (7) clear days' notice for a support that meets both of the following conditions: the support is less than 8 hours continuous duration; AND the agreed total price for the support is less than \$1000; or
- has given less than five (5) clear business days' notice for any other support.

Emergency planning

In the event of an emergency or disaster, we will agree to a plan with you.

The plan will focus on how to keep providing you with supports while keeping you safe and healthy and also meeting government guidelines.

User guidelines

Property Damage

You may be liable in covering costs to any damage to property caused by you while attending Aspect Adult Community Services.

Decisions around liability of covering costs to property damage will occur after individual incident investigations and determining risk mitigation processes were following by Aspect and the participant.

If held liable, Aspect will send you a detailed list of damages and associated costs for you to pay via invoice.



Notes on Travel Charges

Aspect Adult Community Services' travel charges for transport to access community and recreation activities are in line with the NDIS Price Guide charges.

As per the NDIS travel guidelines, travel is charged as a rate of \$27.50 per day.

All travel is negotiated as part of the Service Agreement.

Programs of Support

NDIS Fees

HIGH INTENSITY DAILY PERSONAL ACTIVITIES		104
SUPPORT CATEGORY: Assistance with Social and Community Participation		
SUPPORT PURPOSE: Core		
		Pricing (per hour)
		Non-remote locations MMM 1-5
Access Community Social And Rec Activities - Weekday Daytime - TTP 04_400_0104_1_1_T		\$ 69.15

Programs of Support

NDIS Fees

HIGH INTENSITY DAILY PERSONAL ACTIVITIES		104
SUPPORT CATEGORY: Assistance with Social and Community Participation		
SUPPORT PURPOSE: Core		Pricing
Support item	Non-remote locations MMM 1-5	
Group Activities in a Centre - 1:1 - Complex - Weekday Daytime - TTP 04_185_0104_6_1_T	\$ 71.43	
Group Activities in a Centre - 1:2 - Complex - Weekday Daytime - TTP 04_190_0104_6_1_T	\$ 41.00	
Group Activities in a Centre - 1:3 - Complex - Weekday Daytime - TTP 04_200_0104_6_1_T	\$ 25.79	
Activity Based Transport 04_592_0104_6_1	\$ 27.50 per day	
Centre Capital Cost 04_599_0104_6_1	\$ 2.28	
Group Activities - High Intensity - Weekday Daytime - TTP 04_600_0104_6_1_T	\$ 69.15	

Programs of Support

NDIS Fees

HIGH INTENSITY DAILY PERSONAL ACTIVITIES		104
SUPPORT CATEGORY: Assistance with Social and Community Participation		
SUPPORT PURPOSE: Core		
Support item	Pricing	
	Non-remote locations MMM 1-5	
Group Activities In The Community - 1:2 - Complex - Weekday Daytime - TTP 04_116_0104_6_1_T	\$ 38.72	
Group Activities In The Community - 1:3 - Complex - Weekday Daytime - TTP 04_124_0104_6_1_T	\$ 28.58	
Group Activities In The Community - 1:4 - Complex - Weekday Daytime - TTP 04_146_0104_6_1_T	\$ 23.51	

Programs of Support

NDIS Fees

PARTICIPATION IN COMMUNITY, SOCIAL AND CIVIC ACTIVITIES		125
SUPPORT CATEGORY: Assistance with Social and Community Participation		
SUPPORT PURPOSE: Core		
		Pricing (per hour)
	Support item	Non-remote locations MMM 1-5
	Access Community Social And Rec Activities - Weekday Daytime - TTP 04_104_0125_6_1_T	\$ 64.04

Programs of Support

NDIS Fees

GROUP AND CENTRE BASED ACTIVITIES		136
SUPPORT CATEGORY: Assistance with Social and Community Participation		
SUPPORT PURPOSE: Core		
		Pricing (per hour)
Support item		Non-remote locations MMM 1-5
Establishment Fee For Personal Care/Participation 04_049_0136_1_1		\$ 621.70
Group Activities - Standard - Weekday Daytime - TTP 04_102_0136_6_1_T		\$ 64.04
Group Activities In The Community - 1:2 - Standard - Weekday Daytime - TTP 04_111_0136_6_1_T		\$ 35.86
Group Activities In The Community - 1:3 - Standard - Weekday Daytime - TTP 04_120_0136_6_1_T		\$ 26.47
Group Activities In The Community - 1:4 - Standard - Weekday Daytime - TTP 04_136_0136_6_1_T		\$ 21.77

Programs of Support

NDIS Fees

GROUP AND CENTRE BASED ACTIVITIES		136
SUPPORT CATEGORY: Assistance with Social and Community Participation		
SUPPORT PURPOSE: Core		
		Pricing (per hour)
Support item	Non-remote locations MMM 1-5	
Group Activities In A Centre - 1:1 - Standard - Weekday Daytime - TTP 04_160_0136_6_1_T	\$ 66.32	
Group Activities In A Centre - 1:2 - Standard - Weekday Daytime - TTP 04_165_0136_6_1_T	\$ 38.14	
Group Activities In A Centre - 1:3 - Standard - Weekday Daytime - TTP 04_170_0136_6_1_T	\$ 28.75	
Group Activities In A Centre - 1:4 - Standard - Weekday Daytime - TTP 04_175_0136_6_1_T	\$ 24.05	
Centre Capital Cost 04_599_0136_6_1	\$ 2.28	

Indirect supports

NDIS Fees

Support item	Description	Fee
Report writing	Aspect completes NDIS reports.	Agreed hourly rate
Individual Support Plans	Completion of Individual Support Plan and Five Point Star.	Agreed hourly rate
Resource Development	Aspect develops and completes resources for the participant	Agreed hourly rate
Administration Case notes Updating ISP	Aspect completes progress notes and updates Individual Support Plan after the appointment.	Agreed hourly rate
Phone calls	The call can be with parents, medical, education, NDIS, other allied health professionals and Aspect staff.	Agreed hourly rate
Paperwork, forms, letters, emails to agencies or medical professionals	Aspect completes paperwork/forms/letters/emails.	Agreed hourly rate
Meetings Collaboration	Aspect is present with other professional(s) involved in working with the participant; this can be with parents, medical, education, NDIS, other allied health professionals and other Aspect staff.	Agreed hourly rate

Indirect supports

Fees for Service

Support item	Description	Fee for Service
Travel	If you wish to pay your daily travel outside of your plan and be invoiced by Aspect directly, the fee is the same as the NDIS rate.	\$ 27.50 per day
Daily Activities Levy	The fee covers costs associated with organising daily activities	Fee is based on the Program of Support invoices for a term

Frequently Asked Questions

Why do I have to pay for reports or administration with my NDIS funding?

At Aspect, we believe a team-oriented, holistic approach has greater benefits now and in the longer term for our participants. This is a core part of our philosophy and one we are committed to.

There are many things we do 'behind the scenes' to maintain our person-centred, family-focused approach, deliver best practice and meet NDIS service compliance requirements. Some of these requirements include completing reports on behalf of our participants.

If we give you all of our funding package, can we have a discount?

Unfortunately we can not offer a discount as we are not paid in advance by the NDIA: we only claim funding after an appointment has been delivered.

Aspect does not earn any additional income or manage your funds in a way that could be returned to you as a discount.

Frequently Asked Questions

How do I pay?
Will I be able to keep track of the use of my funding?

All information related to your NDIS funding can be accessed through the NDIS portal. This includes statements for services provided. Further information on the NDIS portal is outlined in your Service Agreement.

Can I pay for the Active Support Worker to pick me up?

Aspect does not pick up or drop off participants before or after an appointment.

Why do I have to pay for out of pocket expenses such as my lunch and some of the activities?

NDIS funding does not cover out of pocket expenses. Any additional expenses are the responsibility of the Individual or their Representative and are not included in the cost of supports (e.g. entrance fees, event tickets). This is highlighted in your Service Agreement.

For more information on supports funded by the NDIS, see:

<https://www.ndis.gov.au/understanding/supports-funded-ndis>



We thank you
for taking the time to
read this guide and
we look forward to
working with you...

