

Our Lady of Fatima (OLF) is one of eleven sites that make up Aspect South East Sydney School. There are two classes at OLF; K-4Silver and 5-6 Silver. Our school is part of Autism Spectrum Australia (Aspect) and as such is covered by all Aspect's policies and procedures.

Official school hours are 8.45am to 2.45pm (Covid restricted time is 2:30pm). Students arrive at school in the morning at 8:45 am. Parents and special transport use the OLF car line to drop students where a minimum of two aspect staff members are present to supervise.

Due to Covid restrictions, students have been dismissed to parents or put on special transport from 2.30pm. As restrictions ease, this time may change and Families will be advised of this. Parents and transport drivers must not arrive into carline prior to 8:45am. If parents/drivers are early they will wait in the nearby visitor's carpark until the students and teachers arrive at carline. Parents and transport drivers must use the lane closest to the office at all time and are to remain in vehicle and Aspect staff will assist students to vehicles.

Morning tea is between 11.00 – 11.30am and lunch from 1.30 -2.10pm. The first 10 minutes of lunch all OLF students remain seated and are encouraged to eat. In the event of wet weather students will play inside their classroom. At all times Aspect students are supervised by Aspect staff.

When entering the OLF unit outside of drop off hours please ensure you enter via the main school office and sign in as a parent visitor. OLF office staff will call Aspect staff who will then meet you in the office.

Aspect students are encouraged to wear the full OLF uniform at all times. The OLF uniform shop is open every Wednesday afternoon from 2.45pm – 3.30pm and is located on the OLF school grounds. Second hand uniforms are available as well as new.

Uniforms can also be purchased from LOWES MIRANDA
Shop 1106/07 Lower Level
Westfield Shopping Centre
Phone: 9525 6668
OR
Claudine's Clothing Co
23 Presidents Ave
Caringbah
Phone: 9526 2525

OLF has a 'No Hat No Play' policy. If any student is without their hat during recess or lunch they must sit or play in a shaded area of the playground. Students are encouraged to arrive at school wearing their hat. Students are also encouraged to wear their hats to and from school each day.

OLF has a school canteen that is open each day. Please provide you child with a brown paper bag with the order written on and the money inside the bag. A full canteen list can be found on the OLF website <http://www.olfcaringbah.catholic.edu.au/Home.html>



When students are sick parents are requested to contact the school as well as supply a note/or notify the school via the Skoolbag app.

Each term parents will receive a copy of the class timetable as well as a parent letter that will outline the class activities and the unit of work for the term.

The main form of communication with Families is through the See Saw App. Please use this app or e-mail to correspond with your child's teacher. If there is an urgent matter please call the class teacher on 0424 250 253.

The Principal at South East Sydney School is Joanne Tisdell. Joanne can be contacted at the Peakhurst unit on 8556 5800. The Coordinator for our OLF Unit is Laura Cucca. Laura can be contacted on the Peakhurst number on 8556 5800 or 0408272425.

Thank you for taking the time to read some important information about the OLF unit.