

[Welcome to Aspect South East Sydney School](#)



[St Mary's Star of the Sea Primary School Satellite Unit](#)

[Information Sheet for Parents](#)

St Mary's Star of the Sea (SMSS) is one of eleven sites that make up South East Sydney School. There are two classes at SMSS; K-3 Yellow and 3-6 Blue. Our school is part of Autism Spectrum Australia (Aspect) and as such is covered by all Aspect's policies and procedures.

Official school hours are 9.00am to 2.45pm. Students arrive at school in the morning between 8:45am – 9am. Parents and special transport use the SMSS car line to drop students where a minimum of two aspect staff members are present to supervise.

Students are dismissed to parents or put on special transport at 2.45pm. Parents and transport driver wait in their cars in car line. Aspect staff will assist students to vehicles.

Morning tea is between 10.50–11.30am and lunch from 1.30 -2.10pm. The first 10 minutes of lunch all SMSS students remain seated and are encouraged to eat. In the event of wet weather students will play inside their classroom. At all times Aspect students are supervised by Aspect staff.

When entering the SMSS unit outside of drop off hours please ensure you enter via the main gate on Croydon Rd using the intercom to connect to the school office. You will be required to sign in as a parent visitor. SMSS office staff will call Aspect staff who will then meet you in the office.

Aspect students are encouraged to wear the full SMSS uniform at all times. Uniforms can also be purchased from Lowes or SMSS school office.

SMSS has a 'No Hat – No Play' policy. If any student is without their hat during recess or lunch they must sit or play in a shaded area of the playground. Students are encouraged to arrive at school wearing their hat.

SMSS has a school canteen that is open every Monday, Thursday and Friday. Students are able to order their lunch on these days. Please provide you child with a brown paper bag with the order written on and the money inside the bag.

When students are sick parents are requested to contact Aspect staff via the mobile phone on 0425 291 508 to let us know and send a note via the Skoolbag app for the class roll.

Each term parents will receive a copy of the class timetable as well as a parent letter that will outline the class activities and units of work for the term.

Communication will occur through the Seesaw App. The teacher will endeavour to post on Seesaw approximately three times per week. Communication through the app will be checked every morning. Please use this to correspond with your child's teacher. If there is an urgent matter please call the class teacher on the class mobile phone (number to follow shortly).

The Principal at South East Sydney School is Joanne Tisdell. Joanne can usually be contacted at the Peakhurst unit on 8556 5800 or at our Loftus unit on 8556 5851. The Coordinator for SMSS will be Robin Hawkes and she can be contacted on 0411 744 865 .

Thank you for taking the time to read some important information about the SMSS unit.