



# **ASPECT Adult Community Services Fees**

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Effective January 2021  
to July 2021

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**Autism Spectrum Australia**

PO Box 361, Forestville  
NSW 2087- Australia

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# User Guidelines

## Aspect is a registered provider of support services to NDIS participants.

We offer services in the following Registration Groups:

- Group 104: **High Intensity Daily Personal Activities**
- Group 125: **Participation In Community, Social And Civic Activities**
- Group 136: **Group And Centre Based Activities**

Each group includes a number of support service and a support purpose of **Core** or **Capacity Building**. The rate for each service is priced separately by the NDIS.

Different pricing models apply depending on the location of the service requirement.

The pricing models are determined by the Modified Monash Model (MMM).

For further information on the MMM model, please refer to the NDIS Price Guide 2020-21 on page 12.

Aspect Adult Community Services' pricing model is based on non-remote locations (MMM 1-5) .

The pricing models apply to **face to face group services** as well as **non face to face (indirect) services**.

They also apply to some of our non NDIS services.

# User Guidelines

## Program of Support Activity fees

As of January 13<sup>th</sup> 2021 Aspect Adult Community Services (AACS) offers a Programs of Support service delivery model, providing participants 12 week program options across 4 terms, 5 days per week.

**Program of Support Activity Levies** apply to each activity a participant agrees to engage in across an agreed period. These levies support the program's running costs, including facilitator and program resources.

Program of Support Activity Levies will be clearly communicated to you through the annual Program of Support calendar, via the Aspect website and through individual participant term's timetables. Aspect sends an invoice for applicable activity levies in advance of the participant's Program of Support period.

For participants attending **full-day service hours**, Aspect charges a 6.5 hours daily charge for face to face supports, inclusive of a daily non face to face (indirect

services) fee of 5 minutes per hour with a maximum of 30 minutes per day.

**Non face to face costs** cover indirect services such as report writing, completion of individual support planning information and daily progress notes.

## Shadow & Establishment fees

**Shadow fees** (complex individual support needs) and **Establishment fees** (support for new participants, changing providers) are not included in this pricing list as they are agreed with the participant and Aspect Adult Community Services. For more information on these fees, please refer to the *NDIS Price Guide 2020- 21*, page 25.

The establishment fee is a once off charge and will not be charged again for future participant NDIS plans. Aspect will claim a once off Establishment Fee of \$ 554.70 for new participants to assist them with the implementation of their NDIS Plan when they agree to access Aspect Adult Community Services for a minimum of 20 hours per month for 3 or more consecutive months.

# User Guidelines

## Temporary Transition Payments

Aspect Adult Community Services applies conditional loading called a **Temporary Transition Payment (TTP)** for certain support items. The letters **TTP** appear in the relevant support items pricing description.

Aspect's TTP charges apply to face to face supports under Social, Economic and Community Participation Support Category as per NDIS guidelines.

TTP will be charged at 6% until June 30, 2021 when it will transfer to a 4.5% charge for the period July 1, 2021 to June 30, 2022.

## Centre Capital Costs

When an activity is delivered in an Aspect Centre, a **Centre Capital Cost (CCC)** is claimed by Aspect for the cost of running and maintaining the facility. The charge also applies if the activity is only partially run in the Centre, provided the Centre remains available throughout the time period of the activity.

Centre Capital Costs apply to:

- Group 104: **High Intensity Daily Personal Activities**
- Group 136: **Group And Centre Based Activities.**

# User Guidelines

## Cancellations

Participants can exit a Program of Supports at no cost, subject to a notice period of two (2) weeks.

Aspect claims 100% of the agreed fee if the participant is not present for a scheduled session when less than 2 weeks notice of the cancellation is given.

If a participant chooses to exit a program of support on a specific day, but wishes to continue with another Aspect Programs of Support, Aspect still claims against the participant's plan for a following 2 weeks, in relation to the Program of Support they have ceased.

Please note that fees will vary in accordance with changes and adjustments to the NDIS prices.

The fees in this guide are based on the NDIS Price Guide and Support Catalogue 2020-21.

## Property Damage

You may be liable in covering costs to any damage to property caused by you while attending Aspect Adult Community Services.

Decisions around liability of covering costs to property damage will occur after individual incident investigations and determining risk mitigation processes were following by Aspect and the participant.

If held liable, Aspect will send you a detailed list of damages and associated costs for you to pay via invoice.

# Notes on Travel Charges

**As stated by the NDIS, travel is to be charged.  
All Aspect Community Services participants will be charged per day for transport to access community and recreation activities.**

As per the NDIS travel guidelines, travel is charged as a rate of \$19.50 per day.

All travel is negotiated as part of the Service Agreement.

Our travel charges remain in line with or are less than those recommended by the NDIS.



# Program of Supports

## NDIS Fees

<b>HIGH INTENSITY DAILY PERSONAL ACTIVITIES</b>		<b>104</b>
SUPPORT CATEGORY: <b>Assistance with Social and Community Participation</b>		
SUPPORT PURPOSE: <b>Core</b>		
		Pricing (per hour)
Support item		Non-remote locations MMM 1-5
<b>Access Community Social And Rec Activities</b> <b>- Level 1 - Weekday Daytime - TTP</b> 04_300_0104_1_1_T		<b>\$ 58.80</b>
<b>Access Community Social And Rec Activities</b> <b>- Level 2 - Weekday Daytime - TTP</b> 04_400_0104_1_1_T		<b>\$ 63.35</b>
<b>Access Community Social And Rec Activities</b> <b>- Level 3 - Weekday Daytime - TTP</b> 04_500_0104_1_1_T		<b>\$ 66.54</b>



## HIGH INTENSITY DAILY PERSONAL ACTIVITIES

104

SUPPORT CATEGORY: **Assistance with Social and Community Participation**

SUPPORT PURPOSE: **Core**

Support item	Pricing
	Non-remote locations MMM 1-5
<b>Activity Based Transport</b> 04_592_0104_6_1	<b>\$ 19.50</b> per day for AACS program transport
<b>Centre Capital Cost</b> 04_599_0104_6_1	<b>\$ 2.15</b>
<b>Group Activities - High Intensity - Weekday Daytime - TTP</b> 04_600_0104_6_1_T	<b>\$ 63.35</b>

## PARTICIPATION IN COMMUNITY, SOCIAL AND CIVIC ACTIVITIES

125

SUPPORT CATEGORY: Assistance with Social and Community Participation

SUPPORT PURPOSE: Core

Pricing (per hour)

Non-remote locations

MMM 1-5

**Access Community Social And Rec Activities  
- Weekday Daytime - TTP**

04\_104\_0125\_6\_1\_T

**\$ 58.80**

## GROUP AND CENTRE BASED ACTIVITIES

136

SUPPORT CATEGORY: Assistance with Social and Community Participation

SUPPORT PURPOSE: Core

Pricing (per hour)

Non-remote locations

MMM 1-5

**Establishment Fee  
For Personal Care/Participation**

04\_049\_0136\_1\_1

**\$ 554.70**

**Activity Based Transport**

04\_591\_0136\_6\_1

**\$19.50**

per day for AACS program transport

## GROUP AND CENTRE BASED ACTIVITIES

136

SUPPORT CATEGORY: **Assistance with Social and Community Participation**

SUPPORT PURPOSE: **Core**

Pricing (per hour)

Non-remote locations  
MMM 1-5

**Group Activities - Standard  
- Weekday Daytime - TTP**

04\_102\_0136\_6\_1\_T

**\$ 58.80**

**Centre Capital Cost**

04\_599\_0136\_6\_1

**\$ 2.15**

# Non face to face (indirect) services

## NDIS Fees

Support item	Description	Fee
<b>Report writing</b>	Aspect completes NDIS reports.	<b>Agreed hourly rate</b>
<b>Individual Support Plans</b>	Completion of Individual Support Plan and Five Point Star.	<b>Agreed hourly rate</b>
<b>Resource Development</b>	Aspect develops and completes resources for the participant	<b>Agreed hourly rate</b>

Support item	Description	Fee
<b>Administration Case notes Updating ISP</b>	Aspect completes progress notes and updates Individual Support Plan after the appointment.	<b>Agreed hourly rate</b>
<b>Phone calls</b>	The call can be with parents, medical, education, NDIS, other allied health professionals and Aspect staff.	<b>Agreed hourly rate</b>
<b>Paperwork, forms, letters, emails to agencies or medical professionals</b>	Aspect completes paperwork/forms/letters/emails.	<b>Agreed hourly rate</b>
<b>Meetings Collaboration</b>	Aspect is present with other professional(s) involved in working with the participant; this can be with parents, medical, education, NDIS, other allied health professionals and other Aspect staff.	<b>Agreed hourly rate</b>

## Fees for Service

Support item	Description	Fee for Service
<b>Travel</b>	In the event you wish to pay your daily travel outside of your plan, and be invoiced directly by Aspect, the charge rate is the same of the NDIS rate.	<b>\$ 19.50</b> per day
<b>Daily Activities Levy</b>	The fee covers costs associated with organising daily activities	Minimum <b>\$ 10</b> per day



We thank you  
for taking the time  
to read this guide  
and look forward to  
working with you...